

SO, YOU WANT TO WORK AT FIDDLESTICKS FARMS?

Most of you, we hope, are excited to be able to work at Fiddlesticks Farms. Before accepting the job, however, recognize the often-overlooked factors. Although a lot of fun, working at Fiddlesticks Farms is a lot of hard work. You may be placed alone on a dark path of the maze. You will take very few breaks during the time you are here. You will often be required to do all of this on a Saturday night, instead of going out. You may also experience verbally abusive patrons whose only goal is to disrupt your job as well as the entire attraction. These are all things to be aware of and prepared for. Please make Jessica or Matt aware of the unruly customer.

AT THE BEGINNING OF EACH OPERATING NIGHT...

Everyone working at Fiddlesticks Farms will be required to arrive at the assigned time on Timeforge. For some positions it might be 30 minutes prior to our opening, for others it will be an hour prior. You should wear your Fiddlesticks Farms staff t-shirt. Immediately upon arrival, check the board for assignments and specific instructions. Everyone will be expected to stay the entire shift. The closer it gets to Halloween, the longer your shifts may become. After you check your assignment and instructions, go to the area you have been assigned. You will be asked to be in your area by the start of your shift time.

AT THE END OF THE OPERATING NIGHT...

Closing time will vary slightly due to nightly attendance. After the last group, you will take your garbage bag and pick-up all the trash in your area. After your assigned area is clean, you will then go and check-in your items and you are free to leave for the night.

MAZE ACCESSORIES

You will be required to check-in and out all flashlights, walkie-talkies, and costumes. Anything checked out to you will be your responsibility until it is checked back in. NEVER leave items you have checked out unattended or on the ground. Damage beyond reasonable wear and tear will be charged to you.

HAVE A LITTLE FUN

Remember that it's the people who make the place. Customers will remember you and how they were treated as much as anything. Since our goal is to entertain people, don't be afraid to have fun and joke with the customers. The key, however, is to make sure that you are still enforcing rules and acting professionally.

PROTECTING THE CORN

A large amount of time, energy and money have gone into Fiddlesticks Farms. While assigned to your area protect and watch over Fiddlesticks Farms as patrons go through it. Customers cutting through the corn and/or throwing corn **SHOULD NOT BE TOLERATED!** Be aware of customers who vandalize. Report any of these activities immediately and tactfully ask the customers to stop the behavior. Though it's important to be firm, it's also important to avoid being rude.

BREAKS

Anyone who goes on break should first be replaced. If you must go to the restroom and leave your assigned area, you are not required to clock out however you must find someone to cover your assigned area **BEFORE** you leave. Please bring your own meal or you can eat a Staff Kitchen meal provided in the break room. *****STAFF IS NOT ALLOWED IN THE SL, S40, MS, WH, RR, CC, or CC unless you are scheduled to work there.**

KNOW FIDDLESTICKS FARMS RULES

1. **EVERYONE** must have on a wristband to enter or participate.
2. Stay on the pathways of the maze.
3. No picking or throwing corn.
4. No running through maze.
5. Smoking is only allowed along the white fence by the portapotties.
6. No pets (except for animals assisting the handicap)
7. No drugs or alcohol.
8. No tampering with the netting.
9. No littering.
10. No inappropriate language.
11. Pumpkin smashing is considered vandalism and is a crime.

When you catch someone breaking these rules, it will be your job to determine if they deserve a warning or should be immediately escorted out of the maze. Talk to your supervisor about these situations in advance so that you're prepared to make the best judgment call.

CALL-INS

If you cannot make it for your shift, you should find your own replacement and call or text Jess' Cell- 806-773-0084 or Brodi's cell 432-288-0257

HARRASSMENT

ANY kind of harassment will not be tolerated in any way, shape, or form. NEVER touch or grab patrons or others in this facility. Be aware of what you say and do. NEVER use suggestive or lewd remarks. Always act appropriately and professionally. If you are caught engaging in inappropriate conduct (in any way) you will be given you last paycheck and asked to leave the property.

FIRE EMERGENCY

In a fire emergency, your ONLY concern is to get yourself and customers out of Fiddlesticks Farms. Leave all personal belongings behind. In a medical emergency, your ONLY concern is to secure the appropriate help. Do not touch or move the injured. If a parent is seriously missing a child, please let Jessica, Matt, Brodi, Payton or the security office on staff know...nobody is allowed to leave the property until the child has been located.

Please Remember

~You will receive a paycheck every two weeks via Direct Deposit. DO NOT ASK ABOUT PAYROLL

~YOU must Request Off on Timeforge at least 5 days prior to the date you need off! Request Offs on peak weekends in October are not allowed.

~Sign in and out the items you will need for your assigned activity. If it is destroyed while in your care, it will be deducted from your pay.

~Every staff member is given 5 free Admission tickets to Fiddlesticks Farms however they are only to be used after the peak weeks of our season!

~Fiddlesticks Farms' last day open to the public is Saturday before Thanksgiving...however, we may schedule you to work Sunday for clean-up day.

I have read and understand all the information enclosed within this document and agree to adhere to all the policies and procedure within.

Print Name _____

Signature _____

Date _____